

West Green Primary School

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Headteacher: Mrs S Chapman



20th September 2024

Dear Parent/Carer

Re: Reception Trip to Washbrooks Farm on Wednesday, 21st May 2025

I am delighted to inform you that we have been able to secure a school trip to Washbrooks Farm on **Wednesday, 21st May 2025**. The trip letter with more information will be sent out a few weeks before the trip next year.

However, we wanted to let you know that for this trip we will be asking for a voluntary contribution of £25.50 per child. Please note that contributions are voluntary but if contributions are insufficient the trip may have to be cancelled. In cases of genuine hardship, please contact the school office in the first instance.

We are not asking you to contribute towards the trip now, but if you would like to pay for the trip in instalments you are more than welcome to do so. A suggested payment plan is:-

October 2024:	£5.00
November 2024:	£5.00
December 2024:	£5.00
January 2025:	£5.00
February 2025:	£5.50

Total: £25.50

You do not have to follow a payment plan, this is merely a suggestion to break down the cost into manageable instalments. You are more than welcome to pay for the trip in one payment if this preferable.

When you are ready to make a payment you can do so at the school office via cash, cheque, card.

Yours sincerely

Mrs K Whitlock Mrs C Delgado

Mrs K Whitlock and Mrs C Delgado
EYFS/Reception Teachers