

West Green Primary School

West Green Drive, Crawley, West Sussex, RH11 7EL

Tel: 01293 526679

e-mail: admin@westgreenprimary.com

Website: www.westgreenprimary.com

Acting Headteacher: Mrs S Chapman



28th March 2024

Dear Parent/Carer

Re: Year 5 Trip to London Science Museum on Thursday, 20th June 2024
Depart: 9:00a.m.
Return to school for approx: Between 4:30-5:00p.m.

We are delighted to inform you that we have been able to secure a school trip to London Science Museum on **Thursday, 20th June 2024**.

We will be taking the children by coach to London Science Museum. **We will leave West Green Primary School promptly at 9:00a.m.**, so please make sure your child arrives at school at 8:40a.m. for when the classroom doors open.

When we arrive at London Science Museum there will be a lot of activities, so please ensure that your child is wearing comfortable shoes (no wellington boots). Please be mindful that the weather may be changeable so your child should be dressed appropriately, i.e. if it is a sunny day then they will need a sun hat, and you may wish to apply sun cream before school – or – if it is going to rain that day please ensure your child has a waterproof jacket with them. After our day out we will arrive back at West Green Primary School between 4:30-5:00p.m. (traffic dependant).

The cost of this trip is £23.00 per child. We are more than happy if you wish to pay by instalments, please mention it to the school office when you make your first payment. Payments by card/cash/cheque can be made at the school office. Alternatively you can pay by bank transfer, the details of which will be provided on request.

Please note that contributions are voluntary but if contributions are insufficient the trip may have to be cancelled. In cases of genuine hardship, please contact the school office in the first instance.

Students are required to **wear school uniform, a coat and comfortable shoes**. Children will need to bring a packed lunch and water bottle, in a named backpack or bag. If your child is eligible for Free School Meals then you can request a packed lunch via Charwells. **To request a packed lunch you will need to order one via your ParentPay account. If you do not order it via ParentPay your child will not be provided with a Chartwells packed lunch.**

If your child should need to take travel sickness medication you will need to fill out a form on the day of the trip (or the day before), along with the travel sickness medication they will need to take.

We hope you will agree this is going to be a very exciting trip for the children! **We would be very grateful for some parent volunteers. Please speak to your child's class teacher if you are able to accompany your child's class on this trip.** If you would like any more details please contact the school.

Yours sincerely

Miss D Stone
Year 5 Teacher



Year 5

London Science Museum trip on Thursday, 20th June 2024

I give permission for my child (insert name):.....

to attend the Year 5 trip to London Science Museum on Thursday, 20th June 2024.

I enclose a contribution of £_____

Signed:

Print name:

Date: