

West Green Primary School

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Headteacher: Mrs S Chapman



9th October 2024

Dear Parent/Carer

Re: Year 3 Trip to Weald & Downland Museum on Thursday, 26th June 2025

I am delighted to inform you that we have been able to secure a school trip to Weald & Downland Museum on **Thursday, 26th June 2025**. The trip letter with more information will be sent out a few weeks before the trip next year.

However, we wanted to let you know that for this trip we will be asking for a voluntary contribution of £27.80 per child. Please note that contributions are voluntary but if contributions are insufficient the trip may have to be cancelled. In cases of genuine hardship, please contact the school office in the first instance.

We are not asking you to contribute towards the trip now, but if you would like to pay for the trip in instalments you are more than welcome to do so. A suggested payment plan is:-

Oct 2024:	£3.97
Nov 2024:	£3.97
Dec 2024:	£3.97
Jan 2025:	£3.97
Feb 2025:	£3.97
Mar 2025:	£3.97
Apr 2025:	£3.98

Total: £27.80

You do not have to follow a payment plan, this is merely a suggestion to break down the cost into manageable instalments. You are more than welcome to pay for the trip in one payment if this preferable.

Payment can be made via card/cash/cheque at the school office, or via bank transfer (the details of which will be provided on request).

Yours sincerely

S Riadat

Mrs Riadat
Year 3 Teacher