

West Green Primary School

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10th March 2023

Sent via e-mail

Dear Parents/Carers

Chartwells, who provide the hot school dinners, will be introducing a new ordering system from Monday, 20th March 2023. Please see the attached flyer for more information.

All children who have a hot school dinner (even if they just have one hot school dinner a year) will be affected by this change.

You will need to register your child and make yourselves familiar with ParentPay as even if your child is eligible for Free School Meals (FSM) and Universal Infant Free School Meals (UIFSM - Reception, Year 1 and Year 2) you will still need to order your child their choice of meals on the days they want a hot school dinner.

If you do not order your child a meal of their choosing then they will be served a plain jacket potato. This is not normally a welcome choice for a child (especially if they see their friends being served pizza or pasta). You can order the meals up to 10 weeks in advance so you can order for nearly the whole term at once. If your child is entitled to FSM or UIFSM, and you are having trouble accessing the system, then please ask at the school office as they will be able to help you place your orders.

Your invite letter with your account activation details will be sent to you on or shortly after 20th March 2023. If you have not received an invite letter by 24th March 2023, and your child has a hot school dinner, please speak to the school office as soon as possible.

Kind regards

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