



West Green Primary School
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Headteacher: Mr A Hodgson BA (Hons) PGCE

7th January 2019

Dear Parent/Carer,

As part of your child's education at West Green Primary School your child will be given the opportunity to go on a variety of educational trips and visits to enhance their learning.

Currently, permission is requested from you for each individual trip your child attends. This is time consuming for you and an added stress to return the forms to school in time.

To streamline this process, we are introducing a School Trips and Visits Consent Form that will provide consent for your child to participate in trips/visits within the school day for the duration of your child's time at West Green Primary School. This will save you having to fill out a separate form for each visit. Please note, that it is your responsibility to inform the school of changes to your child's health.

Prior to each trip/visit, you will still receive an email/letter with the details of the visit and payment deadline, if appropriate. You can, if you wish, tell the school that you do not want your child to take part in any particular school trip or activity.

There are some trips/visits that are not covered by this consent form. For these trips/visits you will receive a separate consent form. The trips/visits not covered by the consent form include (but not limited to):

- Residential trips
- Extended day visits (i.e. significantly out of school hours)
- Sporting fixtures outside of school hours
- Adventure activities at any time (e.g. Go Ape, orienteering)

Please complete and return the attached form by Friday 11th January 2019.

If you have any questions regarding the consent form, please do not hesitate to contact the school office.

Yours sincerely,

Mr Hodgson
(Head Teacher)

Consent Form for School Trips/Visits and Other Off-Site Activities

Pupil Name.....

Date of Birth.....

By signing this form I consent for my child:

- a) To take part in school trips and other activities that take place off school premises;
- b) To be given first aid or urgent medical treatment during any school trip or activity;
- c) Consent is given for the duration that the above child attends West Green Primary School.

Medical information

Please provide details of any medical condition that the above child suffers from and any medication that the above child should take during off-site visits (it is your responsibility to inform the school of any changes in your child's health):

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I confirm that I have read the contents of the Consent letter.

I am aware that it is my responsibility to inform the school of any changes to the information provided here.

Signed.....

Date.....